

**SCARSDALE UNION FREE SCHOOL DISTRICT  
SCHOOL BOARD NOMINATING COMMITTEE**

**VOTING PROCEDURES**

Adopted March 3, 1991; February 10, 1992; February 18, 1993; February 7, 1994; February 14, 1995; January 24, 1996. Amended January 29, 1997. Amended January 24, 1998. Amended January 21, 1999. Amended January 23, 2001. Amended February 4, 2001. Adopted January 21, 2018.

1. The Committee will vote separately to nominate a candidate for each School Board Seat vacant by June 30th.
2. A majority vote of all voting members of the Committee, whether or not present at the meeting at which the vote takes place, is required to nominate a candidate.
3. All proposed candidates for whom biographies have been properly received and distributed will be considered by the Committee. Each name will be displayed upon an appropriate board for viewing.
4. When the Committee moves to vote, ballots will be distributed by two tellers chosen from among the non-voting members.
5. Tellers will collect the ballots in a box.
6. Ballots will be counted by the tellers in the presence of the Committee. The votes will be announced by the Chairman and posted on the board.
7. After the first nominee has been selected, all of the remaining proposed candidates will be considered for the next vacant seat and appear again on the board.
8. In the event that no proposed candidate receives at least 16 votes, the Committee will decide whether:
  - a) there should be further discussion about the proposed candidates before the next ballot ; and/or
  - b) the list of proposed candidates for the next ballot would be reduced by dropping the person or persons receiving the fewest votes.
9. No absentee ballots will be allowed.